

Written statement of a key decision
Cabinet member transport and regulatory services

Title	Public realm service annual plan 2019/20
Decision maker	Cabinet member transport and regulatory services Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	14 March 2019
Report exemption class	Open
Reason for being a key decision	<p>This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.</p> <p>This is a key decision because it is likely to be significant having regard to: the strategic nature of the decision; and / or whether the outcome will have an impact, for better or worse, on the amenity of the community or quality of service provided by the authority to a significant number of people living or working in the locality (two or more wards) affected.</p>
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	<p>To confirm the annual plan 2019/20 for the public realm services contract with Balfour Beatty Living Places.</p> <p>The annual plan has been formed by Balfour Beatty Living Places (BBLP) based on instruction by the council to ensure that it meets the council's objectives for the public realm (highways and related services) within the assigned budgets. The service manager's acceptance of the annual plan has ensured that the annual plan complies with the terms of the public realm services contract. Cabinet member approval of the plan provides final confirmation of this acceptance and in doing so ensures that the plan provides a</p>

	<p>sound basis for performance and contract management during the forthcoming financial year. The council has confirmed that the necessary contractual requirements have been complied with in regard to the annual plan.</p>
Decision	<p>That:</p> <p>(a) the annual plan for public realm services, as outlined at Appendix 1 of this report be approved as the basis for service delivery during 2019/20 with an overall budget of up to £21,321,300; and</p> <p>(b) the acting assistant director highways and transport be authorised to agree, through the contract governance arrangements, final adjustments to the programme and budget allocation to each of the annex and any in year adjustments to the plan.</p>
Reason for the decision	<p>As set out in the report. Documents relating to this decision are available at</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50029406</p>
Options considered	<p>1 Not to approve the annual plan. This is not recommended as operating without an approved annual plan may put budget, performance and contract management arrangements at risk. If in year changes to the service as detailed in this annual plan are required, then these can be best managed, from the baseline position established in the annual plan, through the change management processes that are in the public realm services contract and managed through the client contract management team.</p> <p>2 To approve an alternative annual plan for 2019/20; this option is not recommended as the development of the annual plan has gone through a robust process with BBLP and the council's representatives to ensure effective prioritisation and asset management have been applied within the overall budgets available</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency provisions apply)	20 March 2019

<p>Councillor:</p> <p>Cabinet member transport and regulatory services (Councillor BA Durkin)</p>	<p>Date 14 March 2019</p>
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;

and

- in respect of any declared conflict of interest, a note of dispensation granted by the relevant local authority's head of paid service.